



11 February 2020

Dear UFWG Member,

Announcing the Uganda Forest Working Group (UFWG) Annual General Meeting.

This serves to announce the forth coming Annual General Meeting (AGM) due to take place on the 12th March 2020. The purpose therefore is to request you to book this date.

With reference to section 4 A(2) of the working UFWG Memorandum of Principles (MoPs), the General Assembly, which is the supreme decision-making organ of the network, must meet at least once a year. The Annual General Meeting (AGM) is a mandatory legal requirement, which must be observed by the coordinating institution.

Therefore, this year 2020 the Steering committee alongside the secretariat is planning to hold an AGM to bring together all stakeholders to interact on critical emerging issues pertaining to the group and the sector in general as well as agree on actionable recommendations to address them. **The AGM is tentatively proposed for 12th March 2020, details of the venue for the meeting shall be communicated in due course.**

The AGM will be a platform for sharing the annual performance reports both technical and financial and future plans, adoption and approval of the 10 year UFWG strategic plan (2019-2029), reflection on membership, institutional and governance issues, review of the Memorandum of principles (MoPs), fundraising and resource mobilisation among others.

Minutes from the previous AGM, the SP document, program and any other supporting documents to this process shall be shared in due course.

Thank you in advance

Yours,

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Executive Director,
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The UFWG Secretariat

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