



Terms of Reference for conducting a two day training on Lobbying, Policy analysis and Advocacy for CSOs, Networks and working groups at national and local levels to increase resilience and scale up of program methodologies.

Introduction

These are Terms of Reference (ToRs) for the required technical support towards training of CSOs, networks and working groups both at National and local level in lobbying, policy analysis and advocacy drawing practical examples on CSO engagement in policy and legislative processes at national and local levels with a key bias on resilience.

These ToRs therefore provide information on the overall objectives of the consultancy assignment, the general methodology, tools and approaches, expected outputs/deliverables and the required qualification and experiences of the consultant to conduct the trainings.

1.0 Background

With Financial support from DANIDA through Care international in Uganda, Environment Alert (EA)¹ is implementing a 4 year project titled **'Strengthening resilience and promoting inclusive governance for women and youth in vulnerable communities (STRENPO)**. This project is implemented jointly with three other partners in three districts of Arua, Kyegegwa and Kyenjojo. The partners include:-EA charged with facilitating institutional and coordination of the Environment and Natural Resources – Civil Society Organizations², PROLINNOVA³ and UFWG⁴ Networks for building consensus aimed at joint implementation of structured engagements that contribute to climate resilience at national and local level. Advocates coalition for development and Environment (ACODE) which is charged with generating evidence based issues to inform the development and implementation of laws, policies, practices, plans, strategies, programs and budgets that support resilience and participation of women and youth in the governance of Uganda's natural assets. RICE-WN responsible with Organizing and facilitating the community-based actions in Arua (West Nile) targeting refugees and host communities and strengthening capacity of the target communities to manage physical, social, economic and natural assets. While Joint Efforts to Save the Environment is responsible for organizing and facilitating the community-based actions in Kyegegwa and Kyenjojo, prepare and implement community resilience actions that include strengthening capacity of the target communities to manage physical, social, economic and natural assets.

¹ Further information about Environmental Alert detailed in the profile available at: <http://envalert.org/wp-content/uploads/2018/07/EA-profile-Updated.pdf>

² The ENR-CSO Network is another civil society network that brings together local and international NGOs that work in the broader environment and natural resources sector. The ENR-CSO Network has an elected leadership and a secretariat that coordinates its activities. The Network is active in mobilizing its members' engagement in sub-national and national level forest policy process, including the national and district annual budget cycles.

³ PROLINNOVA Uganda is an NGO-led multistakeholder initiative to build a national learning network on promoting local innovation in ecologically oriented agriculture and natural resource management (NRM). PROLINNOVA-Uganda envisions, 'a world in which women and men farmers play decisive roles in agriculture and NRM innovation processes for sustainable livelihoods.

⁴ UFWG is a platform with a broad spectrum of stakeholders who play different yet complementary roles in their individual, collective and institutional capacities. These include field technical support, small grants management, research and products development, awareness creation, piloting alternatives, media publicity of issues and policy processes, public debate, advocacy and legislative lobbying, budget analysis and advocacy as well as independently monitor the implementation of the Forest Policy commitments. Environmental Alert is the Secretariat of the UFWG.

JESE and RICE –WN operate at local level while EA and ACODE are National level CSOs. The local level CSOs are responsible for informing the advocacy interventions at national level by generating the required evidence for the advocacy issues that may require national level advocacy.

Ultimately the program seeks to promote an inclusive, humanitarian and development approach that will lead to the economic empowerment of women and youth in refugee and host communities as well as improve governance of Natural resources.

Under this program, EA contributes largely on the Second objective that seeks to ensure that Civil society organizations and networks have increased capacity and expanded spaces for negotiation between empowered citizens, refugees and accountable duty bearers through multi-stakeholder platforms focused on resilience. It also seeks to ensure that Government and other duty-bearers, at district and national levels are inclusive and accountable in delivering a well-coordinated response to key drivers of risks and thereby responding to the demands and needs of citizens and refugees.

EA has already conducted a capacity needs assessment for CSOs and networks capacity for delivering on climate resilience interventions. Findings show that lobbying and advocacy comes out glaringly as a big capacity gap that needs to be bridged. Work on climate resilience goes with policy influence at national and local levels. This requires skilling in order to appear relevant.

In a related arrangement, Policy and advocacy still came out as one of the critical areas that need to be strengthened for CSOs under a sister project supported by UNDP under the inclusive green growth for poverty reduction program.

It's against the above background therefore that, EA is seeking for a competent consultant to conduct capacity building in form of trainings for CSOs, networks and working groups on lobbying, policy analysis and advocacy aimed at raising their capacity to expand spaces for negotiation between empowered citizens, refugees and accountable duty bearers through multi-stakeholder platforms focused on resilience

2.0 Target groups for the trainings:

The training targets the following members:-

'National level CSO Network, partners and working groups. 40 members including national local level CSOs;

- a. Environment and Natural Resources Civil society Network members;
- b. Uganda Forest working Group members;
- c. Prolinnova members;
- d. Other like-minded CSO networks whose engagements contribute towards building resilience to climate change E.g Climate Action Network Uganda; Inter district multi-stakeholder forums (Kyegegwa and Kyenjojo) and the Northern Uganda CSO platform including the Agora-Agu Landscape platform;
- e. CSOs at Local and National level in the Project geographical scope.

3.0 Purpose of the assignment:

The overall objective for this consultancy is to train and equip members of the CSOs partners, networks and working groups both at National and local level in Lobbying, policy analysis and advocacy to increase resilience and scale up of program methodologies.

As a resource person, you are expected to undertake the following:-

Conduct a training Workshop for CSOs partners, networks and working groups both at National and local level in Lobbying, policy analysis and advocacy to increase resilience and scale up of program methodologies.

3.1 Specific tasks

- a. Develop training schedule and tools for the training to be delivered;
- b. Develop training manuals/Notes to be used in the delivery of the training.
- a. Deliver training with focus and practical examples to demonstrate the following:
 - i. *Basics of Lobbying, policy analysis and advocacy in relation to climate resilience*
 - ii. *Evidence based advocacy with specific focus to climate resilience;*
 - iii. *Influencing planning processes at local and national levels - Mobilizing citizens/constituents to play an active and informed role in advancing resilience and scaling up of program methodologies and*

All contractual and implementation correspondences will be addressed to Dr. Joshua Zake (PhD), Environmental Alert, P.O. Box 11259 Kampala – Uganda, Email: ED@envalert.org or joszake@gmail.com

8.0 Qualifications and required competencies for the consultant

EA is looking for a consultant with the following skills and competencies

- a) *Relevant academic background in social sciences, natural sciences and environment;*
- b) *Knowledge and experience in Policy analysis, lobbying and advocacy*
- c) *Demonstrated experience in carrying out similar assignments with proper evidence i.e certificate of completion.*
- d) *Extensive work experience and proven record in Capacity development, advocacy, Organizational/institutional developments and strategic management;*
- e) *Strong analytical and excellent writing and reporting skills;*
- f) *Familiarity with NGO context;*
- g) *Ability to work efficiently and deliver on committed outputs under the assignment within agreed timelines and deadlines.*

9.0 Application process

Applicants should submit both their technical and financial proposals in soft and hard copies and addressed to the Executive Director, Environmental Alert P.O. Box 11259, Kampala, Uganda. Or email to envalert@envalert.org with a copy to ed@envalert.org or hand deliver to Plot 3, Sonko Lane, Kabalagala (off Gaba Road).

Applications should be delivered to the above address not later than **10th July 2019**. **For more information contact:** Dr. Joshua Zake (PhD) on email joszake@gmail.com, ed@envalert.org

10.0 About Environmental Alert

Environmental Alert (EA) was founded in **1988 and the year (2018) marked 30 years** of contribution to improved livelihoods and development in Uganda through several interventions in sustainable agriculture, environment and natural resources management. EA is officially registered with the NGO Board as a Ugandan non-governmental organization, incorporated as a company limited by guarantee. EA is governed by an independent Board that is responsible for providing strategic oversight of the organization including ensuring its integrity as a voluntary service organization.

EA is a **1st prize winner of the Energy globe award for environmental sustainability-2005 under the category, earth.**

EA is a member of the International Union for Conservation of Nature (IUCN) and a Member of The IUCN National Committee for Uganda.

EA envisions, *‘Resilient and dignified communities, managing their environment and natural resources sustainably.’*

EA’s mission is to, *‘advocate for an enabling environment, sustainable natural resources management and food security for targeted communities through empowerment and policy engagement.’*

Program and institutional Components:

- a. Environment and Natural resources management;
- b. Food security and Nutrition;
- c. Water, Sanitation and Hygiene;
- d. Finance and Administration;
- e. Resource mobilization and Investment.

Scale of Implementation:

EA operates in selected districts for generation of evidence to inform policy engagements on agriculture, environment and natural resources at National and International levels. Currently EA’s operations are in 30 districts across the

country. EA undertakes area wide targeted awareness on selected issues in agriculture, environment and natural resources engagements

Further information about EA and the Networks visit: www.envalert.org