



## **TERMS OF REFERENCE TO CONDUCT A HYGIENE AND SANITATION NEEDS ASSESSMENT SURVEY IN KAWEMPE DIVISION OF KAMPALA DISTRICT.**

### **1.0 Introduction**

Environmental Alert in partnership with African Evangelistic Enterprise, Kampala City Council Authority (KCCA) is implementing a WASH project titled “**Kampala Slum Transformation Initiative (KASTI)**.” This project is being funded by Comic Relief through Water Aid Uganda. The project is intended to improve school children’s access to safe water and sanitation, increase hygiene understanding amongst both school children and slum dwellers, promote the construction and use of public latrines, and support communities to advocate for improved living conditions as well as build capacity of urban authorities in the three divisions to enable them respond to the community’s needs.

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The project strategy includes mobilization, sensitization and awareness campaigns, enhanced civic engagement with duty bearers, capacity development of willing genuine and activist parish and/or division CSOs and their forums that are interested in promoting equitable and equality management of WASH. The project is being implemented in 5 parishes of; Bwaise I, Bwaise II, Bwaise III, Kyebando and Mulago III of Kawempe Division.

EA intends to conduct hygiene and sanitation needs assessment survey in Kawempe Division of Kampala district in the target project parishes to assess the level of community satisfaction towards delivery of WASH services to their communities. Thus, EA will come up with a Citizen Report Card for the targeted parishes highlighting key community pressing issues and which ones require prioritization. The specific services to be reviewed include;

- Access to clean and safe Water
- Solid waste management systems in the community
- Current situation of drainage vs available drainage system
- Toilet coverage as well as access to cesspool emptying services
- Level of sensitization efforts around WASH.

### **2.0 Justification for the activity**

Community voices are in many cases shunned or never heard due to lack of empowerment to air out issues affecting them and also the lack of platforms where to address these issues. However, conducting a water, sanitation and hygiene survey can help give a true picture of what WASH services exist in the community and the extent of need for improved service delivery. Thus, the need for EA to obtain a citizen Report Card through the survey in the 5 target parishes of Kawempe Divisions of Kampala.



This will provide a clearer understanding of WASH issues from the perspective of the communities, whether or not they are satisfied with the current level of WASH service delivery. In addition, solutions to address the identified gaps will be sought. The survey will also help establish the current status of sanitary facilities in the target parishes in terms of toilet facilities per zone, available clean water sources, and solid waste management facilities in place as well as state of existing drainage channels in the community.

The Citizen's Report Cards will be used to create an evidence base for monitoring progress and responses to community needs and demands and informing the development of advocacy agendas. The developed advocacy agendas will be advanced through the different forums and directly with political leaders at National and Capital City levels.

### ***3.0 Main objective the survey***

The overall objective of the survey is to establish and assess the status of WASH in the target parishes of Kawempe Division and identify gaps that need to be addressed.

#### ***3.1 Specific Objectives;***

- Establish the status of hygiene and WASH facilities in the slum areas of; Bwaise I, Bwaise II, Bwaise III, Kyebando and Mulago III of Kawempe Division.
- Assess community Knowledge, Attitudes and Practices around WASH and community perceptions in respect to WAS services by duty bearers in the eight parishes/ wards of Kawempe Division.
- Determine the community's level of satisfaction in regards to WASH service delivery.

#### **4.0 Scope of the Assignment**

1. Develop and deliver a detailed inception report clearly stating the methodology to be applied.
2. Prepare and deliver a comprehensive report on the study (including main conclusions, pictorial evidence of existing facilities, communities KAP, statistical implications of information gathered with graphical illustrations as well as communities' level of satisfaction in regards to WASH Service delivery and recommendations for future work) after completion of the survey.

#### ***5.0 Expected outputs/results***

- Citizen report card obtained following the survey.
- A complete and detailed survey report including; Communities KAP, statistical implications of information gathered with graphical illustration as well as communities' level of satisfaction in regards to WASH Service delivery and pictorial evidence of existing facilities.
- Validation meeting of survey findings held with key stakeholders to validate results.

#### **6.0 Duration and timeframe:**

The study will begin in the third week of January 2017 and must be completed by 15 February 2017. Total duration of this survey will be 15 working days.



## **7.0 Facilitation**

- The amount quoted will be subject to a 6% withholding tax.
- Additionally, EA will charge 10% (of the total consultancy cost) for covering costs associated with procurement of the consultant and management of the consultancy.

Professional fees will be paid for agreed man days and that other costs like stationery, transport, fuel and other workshop/meeting costs will be met by EA.

## **7.0 Skills/competencies:**

The consultant/consultancy firm should have experience in conducting similar assignments (especially production of citizen report cards) for NGOs and other development players.

## **8.0 Applications:**

EA welcomes applications from individuals and consultancy firms. Interested candidates should submit both technical and financial proposals covering the following:

- CV of experts
- Evidence of previous experience especially in production of Citizen report cards
- Proposed methodology including timeframe (1-2 pages)
- Financial proposal

These should be sent to the address below by 19<sup>th</sup> January, 2017 by 5:00pm

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